

# Rotary Club of Kingston Community Outreach Grants

**JANUARY 2025**

## **How to Apply**

The Rotary Club of Kingston is inviting submissions for grants to fund local and innovative community projects. Projects aligning with the Rotary Club of Kingston's goals to support initiatives that address the needs of children & youth, children & adults living with disabilities, seniors, food security, and the environment will be accepted for consideration.

***The Rotary Club of Kingston asks that only proposals requesting funds for specific projects be submitted. The club will not fund an organization's operational budget (salaries, stipends, etc).***

Rotarians embrace The Four Way Test:

1. Is it the truth?
2. Is it fair to all concerned.
3. Will it build goodwill and better friendships?
4. Will it be beneficial to all concerned.

Further, the Rotary Club of Kingston, like every Rotary club in the world, is dedicated to Seven Areas of Focus: Promoting Peace; Fighting Disease; Providing Clean Water, Sanitation, and Hygiene; Saving Mothers and Children; Supporting Education; Growing Local Economies; and Protecting the Environment. For more information, please visit: [www.rotary.org/en/our-causes](http://www.rotary.org/en/our-causes).

Your organization can enter all applicable information directly in the fillable fields contained within the Community Outreach Grants Application PDF:

- Save the file as (your) **Organization\_Name-2025.pdf**. Please note that if you use a Mac, after you've filled out the form in Preview, choose Print from the File menu and then use the dialog box's PDF option to save it to a PDF (Save as PDF).
- Submit the application by email to [rotarykingston@gmail.com](mailto:rotarykingston@gmail.com) adding your organization's name to the subject line.
- **All applications must be received no later than 5:00pm on Friday, January 31, 2025.**

**Projects that are approved for a grant will be notified by email or phone by a representative of the Community Outreach Grants Committee by February 21, 2025.** Our Club is a 100% volunteer organization and we are not able to provide information on the status of your proposal in advance of this date. We thank you for respecting this limitation.

The Rotary Club of Kingston does ask that all successful applicants:

- **Attend a celebratory ceremony at the Rotary Club of Kingston meeting (in person or via Zoom) on Thursday, March 6, 2025, at 12pm.**
- **Sign a Memorandum of Understanding that, among other things, requires a summary report to be submitted to the Rotary Club of Kingston by December 31, 2025. The report is to include a community**

**impact statement, statistical breakdown of the results from the funding, and a summary of how your organization publicly recognized the funds received.**

**Additional Information:**

You are encouraged to visit our club's Community Outreach Grants webpage for additional information and to review the list of past recipient organizations and the funding amounts.

<https://kingstonrotary.ca/page/community-outreach-grants>

**Are there any projects that the Rotary Club of Kingston won't consider for funding?**

Rotary is a non-political, non-religious service club that welcomes diversity in its members. The guiding principles of Rotary are reflected in the 4-Way Test and in the Objects of Rotary. We do not provide funding to cover operational budgets and will not consider requests that promote or encourage a specific religious belief or single-faith-based initiative; are associated with any political party or government entity; and/or are divisive, discriminatory, oppressive, or criminal.

**Can any organization apply for a grant, even if it is not a registered charity?**

If your organization is not-for-profit but does not have a charitable registration number, the Community Outreach Grants Committee will consider the request if it addresses community needs. It is strongly recommended that your organization partner with another organization that is either a charity registered with Canada Revenue Agency or a municipality.

**Why are applications only being accepted by email?**

The Rotary Club of Kingston is entirely volunteer-based. Accepting grant proposals by email enables us to share the information quickly and efficiently with our committee members. This process is also environmentally responsible since it limits the use of paper.

**If a project requires government approval to begin, can we still apply for a grant?**

It is important that your grant proposal identify any limitations, timing, and duration of the project. It might be best to wait for approval before applying for funding from the Rotary Club of Kingston.

**Can individuals or families apply for a grant?**

The Community Outreach Grants Committee focuses on grant applications from organizations. The Rotary Club of Kingston addresses all requests from individuals through its Trust Fund Committee. For more information, visit the Community Service page at <https://www.kingstonrotary.ca/page/community-service>.

If you have any questions, don't hesitate to contact the Community Outreach Grants Committee by email at [rotarykingston@gmail.com](mailto:rotarykingston@gmail.com).