

# Rotary Club of Kingston Community Outreach Grants

## APPLICATION

### Part I: Contact Information

1. **Organization Name:**
2. **Submission Date:**
3. **Contact Information:**

Contact Person:

Position:

Address:

Telephone Number:

Email Address:

Website address:

### Part II: Organization Information

4. **Description:**
  - a. Year organization began:
  - b. Charitable Registration Number (if applicable):
  - c. Brief summary of who your organization helps and how:
  
  - d. The number of full time staff, part time staff, and volunteers:

### Part III: Project Information

5. **Project Name:**
6. **Project Description & Goals:**

**7. Project Dates:**

- a. Start Date:
- b. Expected Completion Date:
- c. Location(s):
- d. Describe the resources required for your project (staff, volunteers, materials, services, etc.):
- e. Outline the beneficiaries (how many people - and who - will benefit from this project):
- f. What overall results do you expect to achieve and how will your organization measure the success of this project?

**8. Funding:**

- a. Funding requested from the Rotary Club of Kingston (specific dollar amount):
- b. Total estimated cost of the project:
- c. Other sources of funding / materials received for this project (list dollar amounts and material descriptions):
- d. Has your organization ever received funding from a Rotary Club? If yes, please list the Rotary Club, project name, dollar amount, and date received, and how the funding was publicly acknowledged.

**Part IV: Budget**

Please list how funds from the Rotary Club of Kingston will be allocated. Please note that salaries/stipends for this project will not be funded.

Quantity	Item	Unit Price	Total cost

**Part V: Commitment**

If successful with your grant application, are you willing to be contacted to volunteer and/or participate in future Rotary events and/or activities?

YES

NO

If NO, please explain:

If successful with your grant application, do you agree to follow the Rotary Club of Kingston’s social media platforms and allow us to follow yours?

YES

NO

If NO, please explain:

If successful with your grant application, how would you recognize the funds received from the Rotary Club of Kingston?

Date of Submission:

Send completed application by email to: Rotary Community Outreach Grants [rotarykingston@gmail.com](mailto:rotarykingston@gmail.com)

In email subject line, please include your organization’s name.